

**NORTHERN DISTRICT OF ILLINOIS
UNITED STATES PRETRIAL SERVICES OFFICE**

URINE COLLECTION PROCEDURE

NAME: _____ PRETRIAL OFFICER: _____ PACTS#: _____

In order to provide an effective method of notifying you that a test is scheduled, we utilize a call in system. You will be instructed by means of a recorded message when you have a test scheduled.

It will be necessary for you to call in every day, except Saturdays regardless of when you were last tested, since back-to-back tests are sometimes required.

Call the following toll free number: **(866) 220-4382**

The call-in hours are from 5:00 p.m. to 4:50 p.m. the following afternoon. This gives you almost 24 hours to call in and see whether you have been scheduled for a test. If the line is busy when you call, hang up and call again. BE SURE TO LISTEN TO THE COMPLETE MESSAGE.

To avoid using names, you must enter your pacts number: **PACTS #**

It is mandatory to call the answering service as directed. Failure to report for a scheduled test will be recorded as a "stall" and is a violation of your pretrial release.

Prior to testing, you must advise the testing site of any use of drugs, narcotics or prescribed medications. Any prescribed medications will require verification at the time of testing. You are not to take medications, or drugs prescribed for persons other than yourself.

HOURS TO CALL: 5:00 P.M. TO 4:50 P.M.(the following day)

Defendant: _____ Date: _____

Officer: _____